

DOGS VICTORIA DOG INCIDENT CHECKLIST & REPORT FORM

A dog incident is an incident involving a dog or dogs where disruption to the conduct of an event occurs and / or the safety of other dogs, livestock or people is put at risk. An incident includes unruly, threatening or intimidating behaviour by dog(s), and dog aggression towards other dogs or livestock or towards people.

This form must be completed by the Panel Chair on the day and forwarded **directly** to Dogs Victoria as soon as practicable after the incident by **email (compliance@dogsvictoria.org.au)**, **Express Post** or **direct delivery to an office mailbox at KCC Park**. It **must not** be left with the Event Secretary for transmission with other documents.

Date:	Affiliate:	Event:	Location:
Event Secretary:		Time of incident:	Incident reported to:

- ☐ The offending dog/dogs has/have been secured (crate or trailer).
- ☐ All persons and dogs involved were checked to ensure that immediate medical or veterinary care was not required.
- ☐ In the event that such medical or veterinary care was required, the hearing was delayed.
- ☐ All parties and witnesses involved were advised to remain at the venue until advised by the Event Secretary or VCA Rep.
- ☐ Statements from all involved parties and witnesses have been obtained, signed and made available to the hearing.

Identification of the dog/s involved. Please note whether the dog listed was the offender (O) or victim (V):

REGISTERED NAME	O/V	REG. NUMBER.	BREED	REGISTERED OWNER
1.				
2.				
3.				

Identification of the member in charge of the offending dog at the time of incident:

(If a junior handler was in charge, details of the parent/guardian/responsible adult to be included)

NAME	MEMBERSHIP NUMBER	NOTES (i.e. name of parent/guardian)

Brief description of the incident as reported:

INCIDENT HEARING

Hearing attendees (include membership numbers):

Date:	Time:	MINUTE TAKER (not a member of the panel):	
PANEL MEMBERS		MEMBER IN CHARGE OF DOG	OTHER WITNESSES OR ATTENDEES
1. (CHAIR)		5.	9.
2		PERSONS INVOLVED IN INCIDENT	10.
3.		6.	11.
DV REPRESENTATIVE		7.	SUPPORT PERSON (if requested)
4.		8.	12.

- ☐ Panel members were asked if there were any conflicts of interest with this incident and none were provided.
- ☐ A support person was allowed if requested. If the handler was a junior, he or she was accompanied by a parent, guardian or other responsible adult.
- ☐ The Dogs Victoria Representative was present for the entire hearing to provide advice on rules and regulations.
- ☐ Statements from all involved parties were made available for all parties to hear or read, question and/or respond to.
- ☐ All parties present in the hearing were afforded the opportunity to provide a response, ask questions and clarify details.
- ☐ Consideration was given to whether there was any provocation involved in the incident.
- ☐ The Panel deliberated privately, and then informed the member in charge of the offending dog of the hearing outcome.

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DOGS VICTORIA DOG INCIDENT OUTCOMES The following details the varied levels of a dog incident to guide the panel hearing outcome.	
LEVEL 1	<i>UNRULY BEHAVIOUR not affecting the performance of another dog or a handler.</i> Warning and one demerit point – accumulation of a further two demerit points will incur an automatic suspension from competition for one month.
LEVEL 2	<i>UNRULY BEHAVIOUR that significantly affects the performance of another dog or a handler.</i> Automatic suspension from ANKC approved competition for a period of one month during which re-training must be undertaken.
LEVEL 3	<i>THREATENING OR INTIMIDATING BEHAVIOUR towards another dog, livestock or a person.</i> Automatic suspension from ANKC approved competition for a period of two months during which re-training must be undertaken.
LEVEL 4	<i>AGGRESSION TOWARDS ANOTHER DOG OR LIVESTOCK.</i> Automatic suspension from all ANKC approved activities other than training for a period of four months . The owner may apply for assessment of the dog during the course of the suspension term provided documentary evidence of re-training and the prescribed fee is lodged at the time of the application. The suspension remains in force until the dog achieves a pass result when assessed and the dog becomes eligible for reinstatement.
LEVEL 5	<i>AGGRESSION TOWARDS A PERSON THAT CAUSES INJURY OR IS LIKELY TO CAUSE INJURY.</i> Automatic suspension from all ANKC approved activities other than training for a period of six months . The owner may apply for assessment of the dog during the course of the suspension term provided documentary evidence of re-training and the prescribed fee is lodged at the time of the application. The suspension remains in force until the dog achieves a pass result when assessed and the dog becomes eligible for reinstatement.

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UNRULY BEHAVIOUR that significantly affects the performance of another dog or a handler. Automatic suspension from ANKC approved competition **for a period of one month** during which re-training must be undertaken.

LEVEL 3
THREATENING OR INTIMIDATING BEHAVIOUR towards another dog, livestock or a person. Automatic suspension from ANKC approved competition **for a period of two months** during which re-training must be undertaken.

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HEARING OUTCOME

As a result of the hearing, the following outcome has been determined by the panel:				
REGISTERED NAME OF DOG		REGISTRATION NUMBER		BREED
☐ The dog listed above has been found to have committed a: Level ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 offence OR ☐ The dog listed above has been found NOT to have committed an offence				

REGISTERED NAME OF DOG	REGISTRATION NUMBER	BREED

☐ The dog listed above has been found to have committed a: Level ☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 offence

OR

☐ The dog listed above has been found NOT to have committed an offence

☐ The member in charge of the dog at the time of the incident and/or the owner was informed of the hearing outcome, including that any suspension applies immediately (if applicable) and their appeal rights (if applicable).

☐ The member in charge of the dog has been informed that they will be provided a confirmation of the outcome in writing through the Dogs Victoria Office.

Panel Chair Name	Membership No.	Signature

Witness statements and any additional hearing minutes (signed by the Panel Chair) should be attached to this checklist and submitted to the DV Office.

Pages 3 and 4 to be given to the owner of the dog

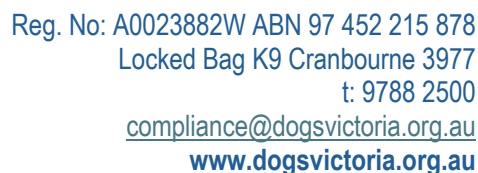
APPEAL FORM – DOG INCIDENT

Use this form if you are lodging an appeal to Dogs Victoria against a finding reached by a Panel convened to hear a dog incident which took place during a VCA sanctioned event.

Written appeal must be lodged to the Office Operations Manager of Dogs Victoria within **SEVEN DAYS** from the date of the event.

Any appeal must be lodged by the **owner** of the dog. A **handler** is to provide witness statements and may be required support a statement in person should an Appeals Hearing be called.

Person Lodging the Appeal											
Full Name:											
Address: (This can be your residential address or a mailing address)											
Name of Dog:											
Registration Number of Dog:											
Contact Telephone Numbers (So that DOGS Victoria can contact you) - During business hours: - After hours: - Other contact number (eg. Mobile) - Email address		<table border="1"> <tr> <td>Business Hours</td> <td></td> </tr> <tr> <td>After Hours</td> <td></td> </tr> <tr> <td>Mobile / Other</td> <td></td> </tr> <tr> <td>Email</td> <td></td> </tr> </table>		Business Hours		After Hours		Mobile / Other		Email	
Business Hours											
After Hours											
Mobile / Other											
Email											
Dogs Victoria Membership Number (Owner)											
Handler's Name (if different from owner)											
Member No. of Handler (if different from owner)											
GROUND'S FOR YOUR APPEAL											
1. The Finding You have new evidence to support your case that was not available at the time of the hearing, or was not heard at that hearing. Please set out details, or attach extra pages.											
2. The Penalty You believe that the penalty was unduly severe. Please set out your reasoning for this claim, or attach extra pages.											



If there is other evidence you want to provide to Dogs Victoria concerning your appeal, please set out the details. Attach extra pages if you need to. Sign each additional page.

[illegible]

Date: <i>(Insert date you complete this form)</i>	____/____/____
Signature:	_____

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