

Canine Grooming Committee Charter

1. Purpose

- a) To advance the activities of canine grooming with Dogs Victoria.
- b) b. To conduct seminars and conferences for members, clubs or delegate to discuss relevant canine grooming matters.
- c) c. To be responsible for the conduct of canine grooming competitions as appropriate.
- d) d. To enable Dogs Australia certification of levels of canine grooming as per Dogs Australia Regulations.
- e) e. To abide and uphold Dogs Australia Canine Grooming regulations, rules and recommendations.
- f) f. To make recommendations to Management Committee on applications for canine grooming matters.
- g) g. To make recommendations to Management Committee on any matters that impact upon the discipline.
- h) h. To liaise with like committees in the other states and territories and the Dogs Australia National Committees and make proposals and recommendations on actions to those committees.
- i) To prepare a budget, for submission to and approval by the Finance Committee, for the activities of the committee for the following year.

2. The Committee

- a) The committee shall consist of a maximum of ten Dogs Victoria members appointed by Dogs Victoria Management Committee.
- b) Management Committee may appoint one of its members to the committee.
- c) New members – The committee chair shall request a CV detailing relevant experience for approval by Management Committee prior to an appointment being confirmed.
- d) Appointed committee members may be removed and/or replaced by the Management Committee.
- e) The appointment of all committee members shall be for a period of two years and subject to review by Management Committee.
- f) The committee may elect its own chairperson, and deputy chairperson, from within the committee, annually.

3. Meeting Frequency

- a) The committee shall meet as often as it determines necessary but not less frequently than on a quarterly basis.
- b) Meetings may be held in person or electronically.
- c) The committee may request the attendance of the CE or Management Committee members as long as 14 days' notice is given.

4. Matters for Dogs Victoria Management Committee

- a) The minutes of each committee meeting shall be forwarded to the Lead Committee within seven days of ratification.
- b) Actions for Dogs Victoria Management Committee should be placed on a face sheet attached to the minutes.

5. Other Matters

- a) The committee shall provide a report for the Annual Report by 1 January of each year.

Committee approved by management committee: 21 August 2024

Charter and composition review approved by management committee: 18 September 2024