

## VENDOR POLICY AT KCC PARK AND BULLA EXHIBITION CENTRE

### Application for commercial activity

All applications must be lodged with the Dogs Victoria office at least five days prior to any fixture at which the vendor is attending. Such applications must be accompanied by fee and a confirmation of booking receipt will be issued. No commercial activity is permitted at KCC Park or Bulla unless prior DV approval has been granted.

### Administration

The Dogs Victoria office will control booking and commercial management. Sites will not be available to trash and treasure vendors. A declaration of merchandise is to be made, e.g. show requisites or clothing etc. Dogs Victoria has the right to refuse applications that are not considered in keeping with the overall atmosphere. **NO FOOD VENDORS.** (This does not apply to dog food). *Affiliates are not permitted to sublet vendor sites.*

### Site allocation

“A” sites will be allocated first, then “B” sites. The groundsman will be notified of the bookings and site allocation established and allocated sites shown on the noticeboard. Sites will not be altered. Once booked sites are allocated then casual sites will be available.

### Powered sites

A number of powered sites will be made available at an additional charge of \$10 per site per day.

### Public liability insurance

As the property owners, Dogs Victoria is responsible for ensuring that each commercial or other business performed on the grounds has sufficient public liability coverage – therefore, a copy of vendors current public liability insurance policy must be lodged with the Dogs Victoria office.

The indemnity limit is to be a minimum of \$10,000,000 and Dogs Victoria is to be noted on the policy, for its respective rights and interests.

Bookings for vendor space cannot be accepted if a copy of the current public liability policy is not held at this office.

### Site sizes

“A” 6m x 4m  
“B” 4.5m x 2m

### Site charges 2018

	Site size “A”	Site size “B”
All breeds championship shows	\$157	\$88
Group/breed shows	\$88	\$53