

REPRESENTATIVE REPORT [SLED SPORTS]

As VCA Representative, it is your responsibility to ascertain that the venue and the arrangements made by the affiliate are of a satisfactory standard so as to ensure exhibitors and the general public can compliantly enjoy their day.

Complaints and/or incidents are to be investigated and dealt with according to VCA Procedures and Regulations.

The Representative should attend and observe any inquiry held at the show in relation to an Aggressive Dog Incident for the purposes of reporting only. Any party to the inquiry should not ask the Representative for advice

Note that judicious use of your position as an independent third party of some importance may be useful in preventing a lesser incident from becoming a larger problem provided by using dispute resolution techniques.

Dogs Victoria Representative is to complete all editable sections required (**electronically preferred**, **typed or clear printed writing**) of this form and return within (5) five days to the Dogs Victoria office (events@dogsvictoria.org.au) as a record of your attendance at the event and provide a copy to the affiliate within (7) seven days.

PLEASE WRITE CLEARLY, ILLEGIBLE REPRESENTATIVE REPORTS WILL BE RETURNED

Report is to be **preferably electronically saved and emailed** but may be printed and scanned.

Event Details				
Name of Affiliate:				
Type of Event:	Backpacking	Sledding	Weight Pull	
Date of Event:		Total Entry Number:		
Venue:				
	e fenced and gated?	nts that required invest	igation: Yes T	_
If YES, give a brief Attach additional pa		incident / complaint. Incl	ude full names of people involv	/ed.



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Any unresolved problems encountered?	
Any other matter that should be brought to the attention of the Management Co	ommittee:
3. Was the chute/trail and surrounding area in suitable condition? If NO, state why:	☐ Yes ☐ No
 4. Did the check in point adhere to procedure and to advertised opening and start times? 5. Did the affiliate have a current copy of the VCA Regulations on hand? 6. Was the name of the VCA Representative published in the catalogue? 7. Was the chute/trail dimensions correct? 	☐ Yes ☐ No
Judges and Judging Times	
8. Time event was scheduled to commence: am /_pm 9. Time judging actually started: am /_pm 10. Did the event start late? Yes No	
If YES, state name of judge/s and/or reason/s:	



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11. Was the attire, deportment, presentation and fitness of all judges acceptable? \square Yes \square No			
If NO, state name of judge and nature of the deficiency:			
NOTE that it is NOT your role to assess the quality of judging			
12. Was the weight pull area kept free of obstruction? 13. Was the first aid box available at the event? 14. Were any complaints made or incidents reported to you at the event? 15. Was the weight pull area kept free of obstruction? 16. Yes No Not Applicable 17. Yes No			
If YES, please outline briefly:			
15. Was any action taken over such complaints/incidents? ☐ Yes ☐ No			
If YES, please outline briefly the outcome of such action:			
If Space insufficient, please attach additional pages			
Casual Vendors on site (For events at KCC Park & Bulla Exhibition Centre Only) List the names of Casual Vendors & Services Provided:			
VCA REPRESENTATIVE (Full Name):			
Email:			
Phone:			
At what time did you report to the Trial Secretary?			
Dogs Victoria Member Number:			
Sign (Insert electronic signature):			